

California Legislature

Senate Committee
on
Natural Resources and Wildlife
Subcommittee on the
Sacramento/San Joaquin Delta Protection

PATRICK JOHNSTON
CHAIRMAN

STATE CAPITOL, ROOM 4035
SACRAMENTO, CALIFORNIA 95814
(916) 445-2407

April 22, 1993

To: Commission Members
From: Subcommittee on Personnel
Re: Executive Director Search

- (1) 32 applications were received by the Contra Costa County Personnel Department for the Executive Director's position.
- (2) 25 applications met the minimum qualifications standards.
- (3) All applicants received letters informing them that their applications either did not meet the minimum standards or they received letters advising them that their applications would now be reviewed by the Quality Evaluations Board (the Expert panel).
- (4) The 1st Screening Panel will complete its evaluation and rating by April 23rd. After the 1st Screening Panel's results are summarized and tabulated there will be a group of ten (10) that will move on to the Expert oral interview panel so that 3 finalists will be available for the Commission's review on May 27, 1993.

Contra
Costa
County



Personnel Department

Third Floor, Administration Bldg.
651 Pine Street
Martinez, California 94553-1292
(510) 846-4064

Harry D. Cisternan
Director of Personnel

April 14, 1993

Dear :

Re: Executive-Director Delta Protection Commission

Review of candidate applications for the above position has been completed and we are pleased to inform you that you have been selected to continue to the next phase of the examination process.

An application and Outline of Qualifications Evaluation Board will be convening to evaluate each application and outline. You will be contacted by mail after this phase has been completed.

Sincerely,

Lloyd G. Madden
Human Resource Program Manager

LGM:tm

Executive Director-Delta Protection Commission
Outline of Qualifications Rating Sheet

Date: _____

Candidate's Name: _____

Please refer to the questions asked on the Outline of Qualifications of each candidate's answers, and the position description and qualifications for Executive Director-Delta Protection Commission. In evaluating the candidate's answers consider the quality, substance and relevance of the answer, not just the quantitative factors. Check the appropriate box.

1. Relevant Experience; positions held, organizational structure, and level of responsibility.
Not Competitive Satisfactory Good to Excellent
1 2 3 4 5 6 7 8 9 10 POINTS

_____ X 2 _____

2. Addressing land use issues impacting the Sacramento, San Joaquin Delta.
Not Competitive Satisfactory Good
1 2 3 4 5 6 7 8 9 10 POINTS

_____ X 2 _____

3. Dealing effectively with representatives of government and other public and private interest.
and governmental agencies.
Not Competitive Satisfactory Good to Excellent
1 2 3 4 5 6 7 8 9 10 POINTS

_____ X 2 _____

4. Directing problem assessment, strategic planning and establishing goals and objectives.
Not Competitive Satisfactory Good to Excellent
1 2 3 4 5 6 7 8 9 10 POINTS

_____ X 1 _____

5. Administering complex projects including work program development.
Not Competitive Satisfactory Good
1 2 3 4 5 6 7 8 9 10 POINTS

_____ X 1 _____

RATER' SIGNATURE: _____

TOTAL POINTS _____